Careers Provider Access Procedure 2026-2027

Statutory Policy Link: ALET GOV002 Provider Access Policy

Introduction

This procedure sets out the school's arrangements for managing the access of providers to the students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under:

Section 42B of the Education Act 1997 and Education and Skills Act 2008

The School Information (England) Regulations 2008

The Skills and Post-16 Education Act 2022 and Guidance from the Department for Education (DfE) on careers guidance and access for education and training providers

Student Entitlement

All Students in Years 8 -13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses
- have a minimum of 6 encounters with providers. These encounters happen during the standard school day.

Management of Provider Access Requests

A provider wishing to request access should contact:

John O'Regan – Careers Lead (Gareth Allum Senior Link)

Telephone: 01869 243331 Email: john.oregan@thebicesterschool.org.uk

Alison Rosier - Careers Advisor

Telephone: 01869 243331 Email: alison.rosier@thebicesterschool.org.uk

Opportunities for Access

At The Bicester School we offer our pupils the encounters set out above, in line with the requirements through a series of events. These events include an annual Careers Fair, Human Library and subject specific skills and careers-based lessons in all subjects at Key Stage 3and 4; talks from external providers, assemblies with guest speakers, trips and visits. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to Student's and/or their parent/carers.

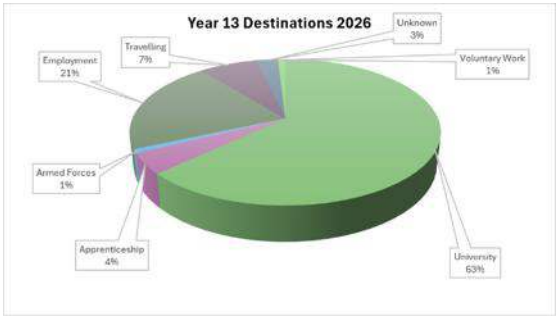
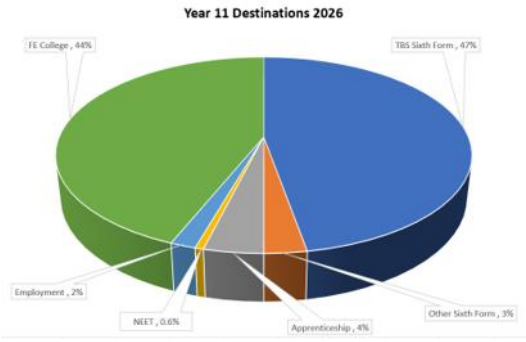
In addition, enrichment days are in place for Key Stage 5, as well as a series of assemblies, access to the Data Centre World Experience and ad-hoc visits for targeted year groups throughout the academic year. This list is a short set of examples but not limited to how we meet these requirements.

Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis. We will grant access requests where there is opportunity for a positive contribution to our careers programme.

Premises and Facilities

The Bicester School will make Evenlode hall, boardroom, classrooms, or meeting rooms available for discussions, assemblies and workshops between providers and students, as appropriate to the activity. The school will also make available AV and other specialised equipment to support provider presentations. This will also be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Main Reception or via email to enquiries@thebicesterschool.org.uk

Student destinations 2026